

Contact information

Customer & pilot portal information

Complete both pages, save the filled PDF, and email it back to your JP Aero contact.

Keep the fields editable: use Save / Save As, rather than printing to a new PDF.

01 Portal identity

Full legal name *

Requested portal role *

Portal / invitation email *

Company / organization (if applicable)

Customer: full legal name of aircraft-leasing business entity

Enter the entity that will sign the aircraft lease; it may differ from the billing name.

02 Contact details

Primary phone *

Alternate phone

Contact email (if different from portal email)

Contact address - street / line 1 *

Address line 2 / suite

City *

State / province *

ZIP / postal code *

* Please provide these details. JP Aero will review your role and aircraft access.

Billing & booking details

Customer & pilot portal information

Contact address - country *

03 Billing information

Customers: who should receive the invoice. Pilots: your invoice issuer / payee details.

Billing name / business legal name *

Billing email addresses - separate with commas or one per line

Include every person who should receive a copy (up to 20 addresses).

Billing contact phone

Billing address - street / line 1 *

Billing address line 2 / suite

Billing city *

State / province *

ZIP / postal code *

Billing country *

Payment instructions / agreed terms (optional)

JP Aero will confirm booking access separately. This form does not authorize charges.

Do not include passwords, Social Security numbers, or payment-card details.